



ASSISTANT FACILITY SUPERVISOR POSITION AVAILABLE

Williston Parks & Recreation District is seeking an energetic and motivated **ASSISTANT FACILITY SUPERVISOR**. This position is a **FULLTIME**-benefitted position. Williston Parks & Recreation District seeks a team oriented, hardworking, hands-on, dependable manager with excellent supervisory, detail, communication, people, and follow-through skills. This position helps supervise the day-to-day operations of the 234,000 sq ft Williston Area Recreation Center and the Raymond Family Community Center. Which including aquatics, cardiovascular-weight areas, classes, public areas, program registration, guest services, room rentals, janitorial, landscaping, training, and scheduling. Must possess excellent customer service and conflict resolution skills. Schedule may include opening, closing, weekend, and holiday shifts between the hours of 4:30 a.m. and 11 p.m.

Education/Experience:

Bachelor's Degree in Recreation/Sports Management or related field, or a combination of experience/education. Sufficient experience to understand the basic principles relevant to the major duties of the position. Current CPR Certification, or able to obtain within 6 months. Current Lifeguard Certification or able to obtain within 12 months.

Starting Salary Range: \$38,000-\$42,500 (Based on education and experience)

Benefits: Benefits will include the standard benefit package of the District
(Including Health Insurance, Vacation, Sick Leave, Retirement Plan)

References: Three (3) separate professional work-related references.

Applications available: Via US Mail, Email, www.willistonparks.com or Pick at the Williston Area Recreation Center (822 18th St E) Williston ND. Applications will be accepted via US Mail or Electronic Mail (e-mail).

Closing Date: Open Until Position is filled

Mail, email or drop off resume to:

Darin L. Krueger
Executive Director
Williston Parks and Recreation District
PO Box 1153
Williston, ND 58802
(701) 774-9773
darin@wprd.us

For a complete job description, go to www.willistonparks.com and click on job openings. EOE